

PANJAB UNIVERSITY, CHANDIGARH
Advertisement No. 11 / 2009

Applications are invited for the following posts in the **Centre for the Study of Social Exclusion and Inclusive Policy**, Panjab University Chandigarh, on purely temporary basis under UGC 11th Plan, but likely to continue, so as to reach the Deputy Registrar - Estt., Panjab University, Chandigarh by **8.1.2010**.

1. **Professor-cum-Director -1** (Grade Rs. 16400-22000 : **un-revised**)
2. **Reader-cum-Deputy Director - 2** (Grade Rs. 12000-18300 : **un-revised**)
3. **Lecturer-cum-Assistant Director - 3** (Grade Rs. 8000-275-13500: **un-revised**)
4. **Research Associate – 2** (Pay Rs. 12,000 /- (Fixed) + HRA)
5. **Professional Assistant -1**(Grade Rs. 5500-9000 : **un-revised**)
6. **Research Assistant -2** (Grade Rs. 5500-9000 : **un-revised**)
7. **Data Entry Operator-2**(Grade Rs. 4000-6000 : **un-revised**)
8. **Library Attendant -1** (Grade Rs. 2650-4000 : **un-revised**)
9. **Attendant -1** (Grade Rs. 2650-4000 : **un-revised**)

In case UGC notification 2009 is received during the process of this advertisement, the qualifications as prescribed in the said notification will be applicable.

Designations of teaching posts at Sr. No.1 to 3 are likely to be changed after adoption of New UGC Pay-scales.

Application form along with 'Detailed Instructions' can be had either personally from **Cash Counter, Panjab University, Chandigarh** or by post from **Deputy Registrar-Estt.** by sending a self-addressed stamped envelope (**worth Rs. 30/-**) of **30 cm. X 12 cm.** along with fee of –

Rs. 375/- for General Category (Rs. 150/- for SC/ST category) for posts at Sr. Nos. 1 to 4 (Teaching posts)

Rs. 250/- for General Category (Rs. 100/- for SC/ST Category) for posts at Sr. Nos. 5 to 7 ('B' Class posts) and

Rs. 50/- for General Category (Rs. 25/- for SC/ST Category) for posts at Sr. Nos. 8 & 9 ('C' Class posts) and

through **Bank Draft** favouring **Registrar, Panjab University, Chandigarh**, payable at Chandigarh.

The candidates living abroad may apply on plain paper with full bio-data (ten copies), one set of attested copies of testimonials, together with requisite fee through a crossed account payee Bank Draft payable at Chandigarh in favour of the Registrar, Panjab University, Chandigarh. **Please also attach four sets of reprints of five major publications (out of two could be books or research projects) for the post of Professor-cum-Director, if applied for the post of Reader-cum-Deputy Director attach four sets of reprints of three major publications.**

Advertisement and application forms along with Detailed Instructions for Candidates are also available on **Website: *puchd.ac.in***. Those who download the application form from the Website may submit the application form along with the crossed A/c Payee Bank Draft of the requisite fee payable at Chandigarh in favour of the Registrar, Panjab University, Chandigarh.

REGISTRAR

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Last date for
receipt of
application is
8.1.2010

DETAILED INSTRUCTIONS FOR CANDIDATES

I. TEACHING POSTS

- 1. For the post of Professor-cum-Director in Centre for Study of Social Exclusion and Inclusive Policy -1 (Grade Rs. 16400-22000 : **un-revised**)**

ESSENTIAL

An eminent scholar with published work of high quality actively engaged in research with 10 years of experience in the postgraduate teaching, and / or experience in research at the University/National Level Institutions, including experience of guiding research at doctoral level.

OR

An outstanding scholar with established reputation who has made significant contribution to knowledge.

SPECIALIZATION

Dalit/Adivasi/Gender/Minority Studies and/or Subaltern Studies.

- 2. For the post of Reader-cum-Deputy Director in Centre for Study of Social Exclusion and Inclusive Policy – 2 (Grade Rs. 12000-18300 : **un-revised**)**

ESSENTIAL

Good academic record with a doctoral degree in the relevant subject i.e. **Social Sciences**. In addition to these, candidates who join from outside the University system, shall also possess at least 55% of the marks (50% in case of SC/ST candidates) or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E & F at the Master's degree level.

Five years of experience of teaching and/or research excluding the period spent for obtaining the research degrees and has made some mark in the areas of scholarship as evidenced by quality of publications, contribution to educational innovation, design of new courses and curricula.

SPECIALIZATION

Dalit/Adivasi/Gender/Minority Studies and/or Subaltern Studies.

EXPLANATION

The term 'good academic record' would imply the following:

i) A candidate from outside the University system should have obtained atleast 55% marks (50% in case of SC/ST candidates) or an equivalent grade at Master's degree level;

AND

(ii) At least 50% marks (45% marks in case of SC/ST candidates) at the graduation level.

OR

At least 50% marks (45% marks in case of SC/ST candidates) in Honours at the graduation level.

NOTE: (a) The requirements at (i) and (ii) above shall not apply to persons working in

the University System.

(b) The expression 'University System' connotes all recognized Universities / deemed Universities and Colleges affiliated to them.

3. For the post of Lecturer-cum-Assistant Director in Centre for Study of Social Exclusion and Inclusive Policy – 3 (Grade Rs. 8000-13000: un-revised)

ESSENTIAL

Good academic record with at least 55% of the marks (50% in case of SC/ST/ Physically & Visually handicapped candidates) or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E & F at the Master's degree level, in the relevant subject i.e. **Social Sciences** from an Indian University, or an equivalent degree from a foreign University.

NET/SLET shall remain the minimum eligibility condition for recruitment and appointment of lecturers in Universities/Colleges/Institutions.

Provided, however, that candidates, who are or have been awarded Ph.D. degree in compliance of the "University Grants Commission (minimum standards and procedure for award of Ph.D. Degree), Regulation 2009, shall be exempt from the requirement of the minimum eligibility condition of NET/SLET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions."

SPECIALIZATION

Dalit/Adivasi/Gender/Minority Studies and/or Subaltern Studies.

EXPLANATION

The term 'good academic record' would imply the following:

i) At least 55% marks (50% in case of SC/ST/ Physically & Visually handicapped candidates) or an equivalent grade at Master's degree level;

AND

i) At least 50% marks (45% in case of SC/ST/ Physically & Visually handicapped candidates) at the graduation level;

OR

At least 50% marks (45% in case of SC/ST/ Physically & Visually handicapped candidates) in Honours at the graduation level.

NOTE: A relaxation of 5% is admissible from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September 1991.

4. For the post of Research Associate in Centre for Study of Social Exclusion and Inclusive Policy – 2

(Pay Rs. 12,000 /- (Fixed) + HRA)

ESSENTIAL

Ph.D. in Social Sciences

II. NON-TEACHING POSTS

5. For the post of Professional Assistant in Centre for Study of Social Exclusion and Inclusive Policy – 1

(Grade Rs. 5500-9000 : **un-revised**)

ESSENTIAL

Graduation 2nd Class with Bachelor in Lib. Science 2nd Class; **or**

Masters with Bachelor in Lib. Science 2nd Class;

Must have passed Microsoft Word course recognized by the University/Government Institution and shall have proficiency to operate Computer.

6. For the post of Research Assistant in Centre for Study of Social Exclusion and Inclusive Policy – 2

(Grade Rs. 5500-9000 : **un-revised**)

ESSENTIAL

M.Phil in Social Sciences

Desirable:

2 years research project experience, knowledge of Computer and Data Entry

7. For the post of Data Entry Operator in Centre for Study of Social Exclusion and Inclusive Policy – 2

(Grade Rs. 4000-6000 : **un-revised**)

ESSENTIAL

Graduation with Diploma in computer Science

Or

Graduation with Computer Science as one subject for three years.

8. For the post of Library Attendant in Centre for Study of Social Exclusion and Inclusive Policy – 1

(Grade Rs. 2650-4000 : **un-revised**)

ESSENTIAL

Matriculation with Diploma in Library Science.

9. **For the post of Attendant in Centre for Study of Social Exclusion and Inclusive Policy –**
1
(Grade Rs. 2650-4000 : **un-revised**)

ESSENTIAL

10+2.

DETAILED INSTRUCTIONS FOR THE CANDIDATES - (for posts at Sr. Nos. 1 to 4)

1. It is understood that the candidates shall be possessing the requisite qualifications and research experience relevant to the post in the department concerned and other qualifications if any prescribed for a post.
- 2.. The competent authority could assign them teaching duties in the same subject in other teaching departments of the University in order to utilize their subject expertise/specialization and to meet the needs of the allied department/s at a given point of time, within the limits of the workload as prescribed in the U.G.C. norms.
3. The number of posts can be increased or decreased as per need at time of selection.
4. Separate application form is required to be submitted for each post.
5. The eligibility of every candidate will be determined on the basis of qualifications acquired and communicated to the office by him/her up to the last date fixed for receipt of applications.
6. Applications not in the prescribed form or incomplete applications or those received after the last date are liable to be rejected.
7. All documents in original will have to be produced at the time of interview.
8. The Vice-Chancellor could place before the Selection Committee names of suitable persons for its consideration along with the applications received in response to the advertisement.
9. If any information supplied by the candidate in his application form is found to be incorrect/false at any stage, his candidature/selection will be cancelled.
10. It is not obligatory on the part of the University to call for interview every candidate who possesses the essential qualifications.
11. For the post of Professor-cum-Director, the condition of four sets of re-prints of five major publications (out of which two could be books or research projects) is required from the date of appointment as Reader or its equivalent **and** if applied for the post of Reader-cum-Deputy Director four sets of reprints of three research publications are required.
12. Candidates for the posts of Professor-cum-Director and Reader-cum-Deputy Director who do not possess doctoral degree are required to attach brief resume of their published work with each copy of application form.
13. Candidates are required to attach a list of their research publications with each copy of application form.
14. Candidates should attach one set of certificates of teaching and/or research experience in support of their claim for the same.
15. One set of attested copies of certificates and Detailed Marks Cards in support of qualifications for Matriculation/School leaving, 12th class, Graduation, Post-graduation as also for NET, etc., M.Phil./Doctoral degree must be attached with the application. Candidates who have done M.Phil. and/or Ph.D. should attach attested copies of result notification also. Attested copy of conversion formula in case of G.P.A. be also attached. **The candidates, who have mentioned their merit position in the University examinations in their application form, should attach an attested copy of the University merit certificate issued by the University concerned in support of their claim.**
16. Candidates who have not passed +2, Pre-Medical or Pre-Engineering examinations should give in the column 'Educational Qualifications' of the application form, the particulars of the other 12th class examination (Intermediate, B.A./B.Sc. Part-I, etc.) passed by them. Candidates should also **indicate percentage of marks** obtained by them in each examination in the column 'Class/Division/Grade'.

17. Persons already in service must route their applications **through proper channel**. They may, however, send an advance copy of their application on the prescribed Performa direct to the University. They will be allowed to present themselves for interview only on the production of '**No Objection Certificate**' from their employers.
18. Canvassing in any form will disqualify the candidate.
19. Preference will be given to those who are holding Ph.D. degree for the post of Lecturers if otherwise found equal in other aspects.
20. **In case UGC notification 2009 is received during the process of this advertisement, the qualifications as prescribed in the said notification will be applicable.**

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